

Below are both the check-in and check-out procedures for the summer 2020 camping season. Due to COVID-19 restrictions, things will be VERY DIFFERENT from the normal process here at Koinonia. We ask that you be patient with our staff as they work out all the kinks and attempt to register your campers quickly and safely. While this process will take a bit more time, we believe it is the best way to both keep your child safe, and limit other campers outside exposure. Thank you in advance for your patience and flexibility!

Check-In Process

1. Only one parent per camper will be permitted outside the vehicle at registration. (If you have any concerns about this policy, please contact our office at least one week before registration.)
2. Pull into the driveway and REMAIN IN YOUR CAR.
3. A staff member will meet you at your vehicle and take the temperature of everyone who will be exiting the vehicle.
4. Once your temperatures have been taken (if your temps do not exceed 100 degrees), you will be given a number and asked to remain in your car with the windows open.
5. When your number is reached, it will be called over our PA system and you will be asked to proceed to the registration table. (This is the table when your ***Koinonia Pre-Registration Form*** will be necessary.)
6. You will then make your way through registration station by station moving forward when a staff member indicates.
7. When registration has been completed, a staff member will meet you and your child. At this point you may say your goodbyes, and a staff member will assist your child with their luggage to their assigned living area. (Unfortunately due to COVID-19 restrictions, no parents or family members who are not remaining at camp will be allowed in the living areas this year.)
8. You will then be asked to return to your vehicle so that we can continue registering everyone!
9. Please make sure your camper has already had dinner before coming to check-in; a snack will be provided later in the evening, but it will not be at registration as in past years.
10. A similar process will then be repeated for Check Out on the designated day.

Check Out Process

1. Pull into the driveway and REMAIN IN YOUR CAR. A staff member will approach your vehicle to continue the check-out process for your child. We ask that no one exits their vehicle during or after this process.
2. A staff member will meet you at your vehicle and find out whom you are there to pick up, and they will ask for a form of picture ID. (If your name is not listed on the check-out form for that camper, they will not be permitted to leave with you.)

3. Once you have been confirmed as a listed authorized pick-up person and have signed the form, a staff member will bring your child and their luggage to you in your vehicle and assist with loading if necessary.
4. Once your camper is signed out and luggage is loaded, you will be required to leave the grounds

Please believe us when we say: this is not the way we want to check-in or check-out your children; but for the safety of your children and Koinonia as a whole, these guidelines are a necessity. Hopefully in the coming years, we will be able to return to a more personal Check-in and Check-out process so we can continue to see and love on your whole families when we have the opportunity! We look forward to seeing your campers this year!